

**Form attached to Cabinet Resolution No. (18) of 2024
On the Executive Regulations of Federal Decree-Law No. (22) of 2022
Concerning Regulating the Translation Profession**

"Performance Report"

Translator Name:		Licensed Translation Language:	
Registration Number:		Registration Date:	

Achieved performance	Degree	Elements of Assessment
	15	<u>First: The Translator dealings with the documents being translated</u> View the total number of translated documents, and the Translator level of translation in terms of strength and weakness. Extent of his commitment to transferring the content of documents into the translated language.
	20	<u>Second: Registered complaints against the Translator</u> The number of registered complaints against the Translator from clients, and the decision taken regarding them by the Committee.
	15	<u>Third: The Translator commitment to professional development</u> The extent of the Translator commitment to the plans of continuous and specialised training and qualification programmes decided by the Ministry and its impact on improving his performance.
		<u>Fourth: The Translator behaviour</u>

	15	The extent of the Translator commitment to the Code of Professional Conduct and his respect for the traditions and ethics of the Translation Profession.		
	20	<p><u>Fifth: General commitment to the obligations imposed by the Law be Decree.</u></p> <p>The extent of compliance with what the federal Decree-Law law shall specify regarding the Translator obligations.</p>		
	15	<p><u>Sixth: Technical Inspection Reports</u></p> <p>Review the total technical inspection reports on the Translator work, what was recorded in them, and the extent of his compliance with the directives of the competent administration and its observations regarding proposals to improve performance.</p>		
	100	Total Translator Rating Scores		
91-100 Excellent	81-90 Very good	61-80 Good	51-60 Average	50 Weak