

**Decision of the Chairman of the Board of Directors  
Regarding the Issuance of the Executive Regulations of  
Federal Law No. (9) of 2011 Regarding the Land Transportation**

**The Chairman of the Board of Directors:**

- Having reviewed:
- Federal Law No. (1) of 1972 Regarding the Competences of Ministries and Powers of Ministers, as amended,
- Cabinet Resolution No. (52) of 2006 Regarding the Bylaw of the National Transport Authority,
- Cabinet Resolution No. (35) of 2008 Regarding the Organizational Structure of the National Transport Authority,
- Cabinet Resolution No. (18) of 2009 Regarding the Financial Regulation of the National Transport Authority, and
- Pursuant to the implementation of the provisions of Federal Law No. (9) of 2011 Regarding the Land Transportation,

**Hereby resolves as follows:**

**Article (1)**

The provisions of the Executive Regulations of Federal Law No. (9) of 2011 Regarding Land Transport shall apply, in a manner that does not conflict with the international land agreements ratified by the State.

## **Article (2)**

This Regulation shall enter into force three months after the date of its publication in the Official Gazette.

**Hamdan bin Mubarak Al Nahyan**

**Minister of Public Works**

**Chairman of the Board of Directors of the National Transport Authority**

Issued in Abu Dhabi:

On: 20 Rabi' al-Akhir 1433 A.H.

Corresponding to: 13 March 2012 A.D.

## **The Executive Regulation of Federal Law No. (9) of 2011 Regarding the Land Transportation**

### **The Chairman of the Board of Directors of the National Transport Authority,**

- Having reviewed:
- Federal Law No. (1) of 1972 Regarding the Competences of Ministries and the Powers of Ministers, as amended;
- Federal Law No. (8) of 1980 Regarding the Regulation of Labor Relations;
- Federal Law No. (18) of 1981 Regarding the Regulation of Commercial Agencies;
- Federal Law No. (17) of 1981 establishing the Emirates General Transport and Services Corporation, as amended;
- Federal Law No. (8) of 1984 Regarding Commercial Companies, as amended;
- Federal Law No. (9) of 1984 Regarding Insurance Companies and Agents, as amended;
- Federal Law No. (8) of 1986 Regarding the Determination of Axle Load Limits for Vehicles Using Paved Roads in the State;
- The Penal Code promulgated by Federal Law No. (3) of 1987, as amended;
- The Criminal Procedures Law promulgated by Federal Law No. (35) of 1992, as amended;
- The Commercial Transactions Law promulgated by Federal Law No. (18) of 1993;
- Federal Law No. (21) of 1995 Regarding Traffic, as amended;
- Federal Decree by Law No. (1) of 2001 Regarding the Guarding of the State’s Land and Maritime Borders;
- Federal Law No. (28) of 2001 establishing the Emirates Authority for Standardization and Metrology, as amended;
- Federal Law No. (1) of 2003 establishing the Federal Customs Authority;
- Federal Decree No. (95) of 2006 Regarding the State’s accession to international conventions in the field of international road transport of goods and traffic;
- Federal Law No. (9) of 2011 Regarding the Land Transportation; and
- Upon the proposal of the Director General of the National Transport Authority,

### **Hereby resolves as follows:**

## Chapter One

### Definitions

#### Article (1)

For the purposes of implementing the provisions of this Regulation, the following terms and expressions shall have the meanings assigned to each of them, unless the context requires otherwise:

- State** : The United Arab Emirates.
- Authority** : The National Transport Authority.
- Board** : The Board of Directors of the Authority.
- Chairman** : The Chairman of the Board of Directors of the Authority.
- Competent Authority** : The competent local authority.
- Customs Authorities** : The Federal Customs Authority and local customs departments.
- Land Transport** : Any international or Inter-Emirate Land Transport of persons or Goods by licensed means of land transport for consideration.
- International Land Transport** : Any Land Transport of persons or Goods from the State to abroad or vice versa by licensed Means of Land Transport for consideration.
- License** : The license issued by the Authority to practice the activity of Land Transport.
- Licensee** : The natural or legal person who has obtained a License from the Authority to practice the activity of Land Transport.
- Operating Card** : The document issued by the Authority pursuant to which the means of Land Transport is authorized to operate in the field of the licensed activity.
- Means of Land Transport** : Any vehicle, Bus, Truck, tractor, or trailer that travels on Roads, including those that travel on railways.
- Truck** : Any means of transport designed for the transport of Goods or otherwise.

- Bus** : Any vehicle designed to transport more than eight Passengers, excluding the driver.
- Regular Transport** : The transport of Passengers, their personal luggage, and Goods on specific routes according to announced schedules and transport tariffs in a regular Land Transport service provided by licensed Carriers.
- Automobile Club** : The entity accredited in the State to provide public services to vehicle owners, such as issuing Trip-Tickets (CPD) and international driving licenses.
- Guarantor** : The entity established in the State in accordance with the provisions of the law, which guarantees the payment of Fees and taxes for national and foreign Carriers under the Land Transport cards (Customs Transit Card) issued thereby or by a similar entity in another country.
- Insurance Policy** : The contract concluded between the Carrier and the insurance company, under which the company undertakes to compensate the Passenger in the event of death or injury, or to compensate for any other damage arising during the transport process.
- Branches of the Authority** : The offices affiliated with the Authority and located worldwide.
- Fees** : The financial amounts collected by the Authority in return for the services it provides.
- Forms** : The paper and electronic forms issued by the Authority.
- Contract of Carriage** : The contract concluded between the Carrier and the Passenger (or the owner of the Goods) in accordance with the agreed-upon conditions.
- Passenger** : The person who uses any means of Passenger transport.
- Inter-Emirate Transport** : The transport of Passengers or Goods between the Emirates of the State by various means of transport.

<b>Sub-agent</b>	: The natural or legal person appointed by the international transport and freight company or the exclusive agent authorized to appoint Sub-agents in the State.
<b>International Tourist Transport</b>	: The Regular Transport of individuals or tourist groups from and to the State.
<b>Domestic Tourist Transport</b>	: The Regular or Non-Regular Transport of individuals or tourist groups for the purpose of excursions, leisure, or visiting the State's landmarks.
<b>Transit Transport</b>	: The transport that begins and ends outside the State, passing through the State.
<b>Carrier</b>	: Any natural or legal person who practices the activity of Land Transport of Passengers or Goods in accordance with the law.
<b>Transport Establishments</b>	: Establishments that take any of the forms stipulated in the Companies Law to practice the activity of transport and freight of Goods.
<b>Goods</b>	: Materials, equipment, or items, whether industrial, animal, agricultural, food, raw materials in their various states (liquid - solid - bulk - gaseous), or any other state, that are transported by means of Goods transport of any kind.
<b>Consignor</b>	: The owner of the cargo or its legal owner, whether a natural or legal person.
<b>Consignee</b>	: Any natural or legal person designated by the Consignor of the Goods to receive them.
<b>Roads</b>	: Routes for means of Passenger and Goods transport, governed by specific paths, and include all types of roads, including maintenance roads, emergency roads, and diversions.
<b>Railway Line</b>	: The federal railway line designated by a resolution of the Cabinet.
<b>Law</b>	: Federal Law No. (9) of 2011 Regarding Land Transportation.
<b>Depots</b>	: Places where means of transport are parked when they are out of operation.

<b>Stations</b>	: Places from which the journey departs and to which it returns.
<b>Trip-Tickets “Carnets De Passage en Douan (CPD)”</b>	: A customs facilitation document used to cover the temporary admission of private vehicles without payment of customs duties.
<b>Customs Transit Card</b>	: A customs facilitation document used to cover the temporary admission of Trucks and Passenger Buses without payment of customs duties.
<b>International Driving License (IDL)</b>	: The license issued pursuant to the 1949 or 1968 United Nations Conventions on Road Traffic, and issued by one of the Automobile Clubs accredited by the Authority.

## **Chapter Two**

### **Licensing**

#### **Article (2)**

It is not permitted to practice Land Transport activity except after obtaining a license from the Authority.

#### **Article (3)**

#### **Types of Licenses**

The Authority shall issue Licenses to practice Land Transport activities in accordance with the following conditions and procedures:

##### **1. Licensing for Sole Proprietorships:**

It is permitted to practice Land Transport activities in accordance with the following conditions:

##### **First: Establishments that own no more than ten (10) Means of Transport:**

- a. The owner shall be a citizen of the United Arab Emirates.
- b. A copy of the commercial license shall be submitted (after the competent employee has examined the original).
- c. A request for a License shall be submitted on the Form prepared for this purpose by

the Authority.

- d. The type of activity for which the License is requested shall be specified in the application.
- e. Proof of ownership of the Means of Transport shall be provided, or lease contracts shall be submitted for their accreditation by the Authority if the applicant is a lessee or operator.
- f. The Means of Land Transport shall be equipped with safety means and meet all technical conditions required by the licensing authorities and the Emirates Authority for Standardization and Metrology.
- g. The specifications of the Means of Land Transport in terms of dimensions, loads, weights, and their equipment with safety and security means shall meet all technical conditions required by the licensing authorities and the Emirates Authority for Standardization and Metrology.
- h. Obtain approvals from the Competent Authorities for licensing.
- i. Obtain an Operating Card for each Means of Transport in accordance with the provisions of this Regulation.
- j. Submission of a special power of attorney for the person in charge and the specimen signature approval.
- k. Provide the Authority with evidence of the locations designated for the depots of the Means of Transport when they are out of operation (lease contract for a space/title deed for the depot site).
- l. Provide proof of the availability of emergency teams for the repair of the transport vehicles used in the activity, and for towing them for repair, if they are outside the workshops, or proof that the Licensee has contracted with a company specialized in this field.
- m. Payment of the prescribed Fees.

**Second: Establishments that own more than ten (10) Means of Transport:**

In addition to the conditions stipulated in item (First), the following conditions shall be met:

- a. An organizational plan for the administrative and technical structure of the activity and the necessary workforce, equipment, machinery, and otherwise shall be provided, including the following:

1. The number of transport vehicles required to practice the activity.
2. The number and specializations of the technical staff for operation and maintenance.
3. The organizational plan of the headquarters for carrying out the activity in maintenance workshops.
4. Provide the Authority with the locations of the Stations, and the necessary facilities and services (restrooms, rest areas, canopies for vehicles, and storage areas "lease contract for a space / title deed for the Station site") in accordance with what is licensed by the local transport departments.

## **2. Licensing for a Legal Person:**

Companies may be established to practice Land Transport activities (as a legal person) in accordance with the following conditions:

- a. The company shall be established in accordance with the provisions of the Companies Law.
- b. A copy of the commercial license shall be submitted (after the competent employee has reviewed the original).
- c. A request for a License shall be submitted on the Form prepared for this purpose by the Authority.
- d. Obtain approvals from the Competent Authorities for licensing.
- e. The transport activity/activities for which the License is requested and which it intends to carry out shall be specified.
- f. The type of transport for which the License is requested, whether inter-Emirates, international, or both, shall be specified.
- g. Provide proof of the availability of a suitable site(s) for practicing the activity, equipped in accordance with the conditions and specifications approved by the Emirates Authority for Standardization and Metrology and the competent environmental authority for the Means of Transport, equipment, and maintenance workshops when applying for the License from the Authority, provided that the Authority shall verify the same. In the case of new Licenses, it is sufficient to submit an undertaking to that effect until the licensing procedures are completed.
- h. Provide proof of ownership of the Means of Transport, or submit lease contracts for

their accreditation by the Authority if the applicant is a lessee or operator.

- i. The specifications of the Means of Land Transport in terms of dimensions, loads, weights, and their equipment with safety and security means shall meet all technical conditions required by the licensing authorities and the Emirates Authority for Standardization and Metrology.
- j. Payment of the prescribed Fees.
- k. Obtain an Operating Card for each means of transport in accordance with the provisions of this Regulation.
- l. The legal person shall submit the following documents:
  1. A copy of the memorandum of association after the competent employee has examined the original and endorsed it.
  2. A statement indicating the number of means of transport owned or operated by the legal person.
  3. The special power of attorney for the person in charge and the specimen signature approval.
  4. In the event that the legal person is an operator (lessee) of the Means of Transport, it shall submit the lease contracts for their accreditation by the Authority.
  5. Obtain approvals from the competent local authorities.
  6. An organizational plan for the administrative and technical structure of the activity and the necessary workforce, equipment, machinery, and otherwise shall be provided, including the following:
    - The number of transport vehicles required to practice the activity.
    - The number and specializations of the technical staff for operation and maintenance.
    - The organizational plan of the headquarters for carrying out the activity in maintenance workshops.
    - Provide the Authority with the locations designated for the depots of the Means of Transport when they are out of operation (lease contract for a space/title deed for the depot site).
    - Provide the Authority with the locations of the Stations, and the necessary facilities and services (restrooms, rest areas, canopies for vehicles, and storage

areas "lease contract for a space/title deed for the Station site") in accordance with what is licensed by the local transport departments.

- Emergency teams for the repair of the transport vehicles used in the activity, and for towing them for repair, if they are outside the workshops, or what proves that the Licensee has contracted with a company specialized in this field.

### **3. Licensing for Agents:**

No person may practice the business of a Land Transport agent except after obtaining a license from the Authority in accordance with the conditions stipulated in Article (29).

## **Article (4)**

### **Opening Branches**

Establishments and companies may open a Branch or Branches to practice Land Transport activity, provided that prior License is obtained from the Authority for the Branch, in accordance with the licensed activity and within the licensed category, and in accordance with the provisions of the Companies Law and based on the Licenses issued by the Competent Authorities. The Branch shall also be subject to the same required conditions and procedures for licensing as stipulated in this Regulation.

## **Article (5)**

### **Procedures for Obtaining a Permanent License**

Upon submission of a License application, the Authority shall undertake the following procedures:

1. Review the submitted application to ensure fulfillment of the conditions.
2. Decide on the application and notify the applicant in writing of the rejection or approval within ten working days.
3. Inspect the applicant's offices.
4. In the event of rejecting the application, the rejection shall be reasoned.

## Article (6)

### Type, Duration, and Renewal of the License

The Authority shall issue two types of Licenses, which are:

#### **First: Initial Approval:**

(valid for a period of three months and may be renewed for a similar period only if there are reasons and justifications for doing so). It shall be issued pending the completion of registration procedures and obtaining Licenses from other authorities for establishment purposes, in accordance with the following:

1. A letter from the local authority that issues commercial/professional licenses in the emirate where the activity is to be practiced.
2. The application shall be submitted on the Form prepared for this purpose and attached to this Regulation.
3. The applicant shall specify the type of activity for which the License is sought.
4. A copy of the passport/identity card of the applicant(s) shall be submitted.
5. The prescribed Fees shall be paid.

#### **Second: The License:**

The Authority shall issue a License after the Licensee has fulfilled all the conditions required by the Authority as stipulated in Article (3) of this Regulation, in accordance with the following:

1. The commercial license issued by the local authority that issues commercial/professional licenses in the emirate where the activity is to be practiced shall be submitted.
2. The original initial approval issued by the Authority shall be attached to the application.
3. The application shall be submitted on the Form prepared for this purpose.
4. The duration of the License issued by the Authority shall be one Gregorian year. Upon the request of the License holder and after the first year, a License may be granted for more than one year, provided that the prescribed Fees for the entire required period are paid.
5. The prescribed Fees shall be paid.
6. The License shall be deemed expired upon the expiry of its term if its renewal is not

requested.

**Third: Renewal:**

1. The application shall be submitted on the Form prepared for this purpose.
2. The Licensee wishing to renew the License shall submit a renewal application to the Authority within a period of thirty days before the expiry of its validity.
3. If the application is submitted after the expiry of the License, a delay fine shall be collected for the month or part of a month, in accordance with the Financial Schedule.
4. The Authority may accept renewal applications after the expiry of the License validity date, without prejudice to the imposition of the prescribed financial penalties for late submission of the renewal application, in accordance with the fines stipulated in the Financial Schedule attached to the Regulation. In all cases, the License shall be deemed null and void after 90 days from its expiry date and shall not be renewed except with the approval of the Director General of the Authority.
5. In all cases, the renewal of the License is subject to the following:
  - a. Fulfillment of all required conditions and payment of required renewal Fees related to practicing the activity, as stipulated in Article (3) of this Regulation.
  - b. Payment of any financial penalties imposed on the Licensee for violating the conditions and provisions of this Regulation, for the benefit of the Authority and all relevant local and federal authorities, with submission of proof thereof to the Authority.
6. Payment of all prescribed Fees.

## **Article (7)**

### **Insurance Policy**

The Licensee shall provide an Insurance Policy issued by one of the local companies for all means of transport intended to be licensed, which shall cover the following:

1. The means of transport or equipment.
2. The driver and the assistant.
3. The third party.
4. Civil compensations.
5. Goods and Passengers in accordance with the licensed category.

## Article (8)

### Cessation of Activity

In the event that the Licensee wishes to cease practicing the Land Transport activity, they shall follow these steps:

#### **First: Temporary Suspension:**

1. Submit a request for that purpose on the Form prepared by the Authority.
2. The period of temporary suspension shall be determined.
3. Obtain the approval of the Authority.
4. The Licensee may not practice the Land Transport business during the temporary suspension period.
5. The Operating Card for each means of transport belonging to the Licensee shall be suspended.
6. The Licensee shall surrender all original Licenses and Operating Cards to the Authority during the suspension period, to be returned thereto upon the end of such period.
7. If the Licensee wishes to resume their activity, they shall submit a request on the Form prepared for this purpose and obtain the approval of the Authority.
8. Payment of the Fee specified in the Financial Schedule attached to this Regulation.
9. Obtain the approvals of the competent local authorities.

#### **Second: Final Cessation:**

1. Submit a request for that purpose on the Form prepared by the Authority.
2. The Licensee shall surrender all Licenses and Operating Cards to the Authority.
3. The Authority shall cancel the License and the Operating Cards.
4. The Fee prescribed in the Financial Schedule attached to this Regulation shall be paid.

#### **Third: Suspension or Cancellation of the License without Recourse to its Holder in the Following Cases:**

1. Selling or assigning the License without obtaining the approval of the Authority.
2. Failure to apply to the Authority for License renewal and the lapse of 90 days from its expiry date, in which case the License shall be deemed void.
3. Issuance of a final judgment for the liquidation of the Licensee (a legal person).
4. The Licensee's violation of the specifications approved by the Authority for the means of transport.

5. Failure to comply with the technical and administrative conditions set by the Authority for the legal person.
6. Death of the natural person Licensee (if the heir is a non-citizen).
7. Suspension pursuant to a court judgment or a decision from the Competent Authorities.
8. Failure to renew the Operating Card within ninety days of its expiry date.
9. Violation of the Labor Law regarding the employment of workers.
10. The Licensee's violation of any of the licensing conditions.
11. Transfer ownership to non-citizen.

### **Article (9)**

1. The Licensee, their heirs, guardians, or liquidators, as the case may be, may request the cancellation of the License within ninety days in any of the following cases:
2. Cessation of the activity for any reason.
3. Death of the Licensee (for individuals and sole proprietorships).
4. Liquidation of the company, whether the liquidation is by agreement of the partners, due to the expiry of its term, or by a court judgment.

### **Article (10)**

#### **De-registration of a Means of Transport**

Where the Licensee wishes to de-register a means of transport registered with the Authority they shall follow these steps:

1. Fill out the Form prepared for this purpose by the Authority.
2. Surrender the Operating Card for the means of transport to the Authority.
3. Payment of the prescribed Fees.

In all cases, the local authorities shall not de-register any means of transport unless a certificate is obtained from the Authority stating its approval of such procedure.

### **Article (11)**

The License issued by the Authority is a personal License pursuant to the provisions of the Law and may not be assigned except in accordance with the following conditions:

1. The assignee shall be a citizen of the United Arab Emirates if it is a sole proprietorship.
2. If the assignee is a company, the licensing conditions for companies as stated in this Regulation shall apply.
3. All conditions required by the Authority for the issuance of a new License shall apply to the assignee.
4. The License shall be for the same activity and the same category.
5. The assignee shall not be entitled to obtain a temporary License.
6. Approval of the Competent Authorities.
7. Payment of the Fee prescribed in the Financial Schedule attached to this Regulation.

## **Article (12)**

### **Amendment/Addition of Data or Activity**

Every licensed Carrier is entitled to submit a written application to the Authority to amend or add any of the data contained in the operational License, in accordance with the following:

1. The request shall be submitted on the Form approved by the Authority and attached to this Regulation.
2. The type of amendment or addition required shall be stated.
3. All data contained in the Licenses and legal documents supporting the amendment or addition, as approved by the Competent Authorities, shall be attached.
4. The request shall be in compliance with the Law and its Executive Regulation.
5. Approval of the competent local authority.
6. The Authority has the right to accept or reject the application, with a reasoned rejection, provided that the application shall be decided upon within 30 days from the date of its submission.
7. The prescribed Fees shall be paid.

## **Chapter Three**

### **Obligations of the Licensee**

## **Article (13)**

The Licensee shall comply with the following rules and conditions:

### **First: Means of Transport for Goods:**

1. Use of licensed means of transport.
2. Use of the means of transport only for licensed activity.
3. Refrain from parking the means of transport used in the activity on public Roads or in residential areas when they are out of operation, and not to unload and place Goods and consignments on public Roads or their sidewalks, or on unbuilt or unfenced lands.
4. Compliance with the prescribed specifications relating to loads, weights, and dimensions permitted for Trucks and trailers to operate on Roads, in accordance with the laws, regulations, systems, and resolutions issued in this regard.
5. All transported Goods shall have a transport document, in accordance with the provisions of this Regulation.
6. Ensuring that the Goods to be transported are not prohibited, and the Carrier shall verify the owner's name and address, the place of transport, the name of the receiving party, along with the weight, volume, quantity of the cargo, its value, and the Fees received.
7. The licensee shall provide the Authority, annually, upon renewal, or at any time requested by the Authority, with a detailed statement of its activity during the previous year or for any period requested by the Authority, provided that such statement shall include the following:
  - a. The number of means of transport owned thereby or leased and authorized for use, and the capacity of each.
  - b. The volume of Goods and consignments transported monthly for each emirate and for each country separately.
  - c. Ensuring that the driver of the means of transport registered in the State holds an accredited driving license in accordance with the laws of the State.
  - d. Ensuring that each means of transport carries an Operating Card.
  - e. Refraining from loading foreign means of transport unless licensed to do so by the Authority, provided that the loading is carried out in accordance with what is stipulated in the Authority's License.
  - f. Safeguarding the loaded Goods.
  - g. Obtaining an Insurance Policy for the Goods to be transported and the means of transport.

h. Providing an Insurance Policy for the vehicle, the driver, and the assistant.

**Second: Means of Transport for Passengers:**

1. Use of licensed means of transport in accordance with the activity licensed therefor.
2. Operating Passenger means of transport only on the routes authorized for them.
3. Ensuring that the driver of the means of transport holds an accredited driving license in the State.
4. Ensuring that each means of transport carries an Operating Card.
5. Obtaining a permit from the Authority for each travel destination, whether within or outside the State.
6. Operating Regular Transport routes for each international and domestic travel destination, adhering to specific travel schedules, and notifying the Authority thereof.
7. Passenger means of transport shall be authorized and carry an Operating Card.
8. The Passenger means of transport shall be owned or leased and documented with the Authority.
9. Foreign passenger means of transport shall have a local agent.
10. Ensuring the inspection, maintenance, and internal cleaning of the means of transport and maintaining its external appearance.
11. Refraining from transporting any Passenger who does not hold a transit visa for the destination country, unless they are a citizen thereof.
12. Providing the Authority and the Competent Authorities with a list of the names, numbers, and travel destinations of Passengers (for international travel) for each country on each trip.
13. Providing the Authority, on a monthly basis, with the numbers of Passengers transported within the State.
14. Providing an Insurance Policy for the vehicle, the driver, and the assistant.
15. Obtaining an Insurance Policy that covers Passengers, luggage, Goods, and merchandise.

**Chapter Four**  
**Operating Cards and Types of Means of Transport**  
**Article (14)**

**Operating Card Data**

It is prohibited to operate any means of transport unless the Licensee has obtained an Operating Card from the Authority, which shall be issued in accordance with the authorized activity. The card shall contain the following information:

1. Name and logo of the Authority.
2. Name of the Licensee.
3. Address of the Licensee.
4. Vehicle plate number and License number for practicing the activity.
5. Type of licensed activity.
6. Capacity and type of vehicle.
7. Specification of the transport route (inter-Emirate/international).
8. License expiry date.
9. The date of issuance and expiry of the card.
10. Any other data the Authority deems necessary to add.
11. The Fee prescribed in the Financial Schedule attached to this Regulation shall be collected.

**Article (15)**

**Operating Cards for Passenger Buses and Goods Transport Trucks**

Every means of transport shall obtain an Operating Card issued by the Authority for each Bus or Truck (tractor or trailer), in accordance with the type of activity it practices:

**First: Passenger Transport**

Operating Card Categories:

- a. International.
- b. Inter-Emirate.

**a. International Operating Card Categories:**

1. **Tourism Category:** International transport of Passengers from within the State to abroad or vice versa for the purpose of travel or tourism.

2. **Hajj and Umrah Category:** Transport of Passengers for the purpose of performing Hajj or Umrah from the State to the holy sites in the Kingdom of Saudi Arabia and vice versa.

International transport cards are divided as follows:

**a. Operating Card for Tourist Transport Buses:**

1. Light Buses, which have a capacity not exceeding 26 Passengers, excluding the driver.
2. Heavy Buses, which have a capacity exceeding 26 Passengers, excluding the driver.

**b. Operating Card for Hajj and Umrah Transport Buses:**

1. Light Buses, which have a capacity not exceeding 26 Passengers, excluding the driver.
2. Heavy Buses, which have a capacity exceeding 26 Passengers, excluding the driver.

**c. Operating Cards for Transport Buses of Rental Companies:**

1. Light Buses, which have a capacity not exceeding 26 Passengers, excluding the driver.
2. Heavy Buses, which have a capacity exceeding 26 Passengers, excluding the driver.

**b. Operating Card Categories for Inter-Emirate Passenger Transport Buses:**

**a. Operating Card for Tourist Transport Buses:**

1. Light Buses, with a capacity not exceeding 26 Passengers, excluding the driver.
2. Heavy Buses, with a capacity exceeding 26 Passengers, excluding the driver.

**b. Operating Cards for Regular Inter-Emirates Passenger Transport Buses:**

1. Light Buses, with a capacity not exceeding 26 Passengers, excluding the driver.
2. Heavy Buses, with a capacity exceeding 26 Passengers, excluding the driver.

**c. Operating Cards for Means of Transport Owned by Car Rental Companies:**

1. Light Buses, with a capacity not exceeding 26 Passengers, excluding the driver.
2. Heavy Buses, with a capacity exceeding 26 Passengers, excluding the driver.

**Second: Operating Cards for Goods Transport Trucks, as follows:**

1. Truck/tanker for transporting petroleum and its derivatives (in liquid and gaseous form).
2. Water tanker (drinking - irrigation).
3. Sewage tanker.
4. Truck/tanker for the transport of liquid, bulk, and lined chemicals.

5. Truck for transporting live animals.
6. Refrigerated transport Truck of all types.
7. Container transport Truck.
8. Foodstuffs transport Truck.
9. Waste transport Truck.
10. Hospital waste transport Truck.
11. Truck for the transport of agricultural, industrial, and mining products and construction materials.
12. Truck for transporting and towing all types of equipment and machinery.
13. Truck for transporting small means of transport on Trucks.
14. Truck for the transport and towing of disabled or non-compliant means of transport.
15. Hazardous materials transport Truck.
16. Truck for the transport of any other materials or Goods.
17. Light transport Truck for use within cities.
18. Tractor and trailer.
19. Any other types of Trucks introduced in the future.

The card types shall be classified according to the licensed category, and each type and category shall have a different form.

Tractors and trailers shall be subject to the same provisions applicable to the licensing and classification of Trucks.

The financial schedule attached to this Regulation shall determine the issuance Fees for an operating card for each activity separately.

### **Third: Operating Cards for Means of Transport Owned by Rental Companies:**

1. Buses and means of international freight transport.
2. Buses and means of inter-emirate freight transport.

With regard to Buses for international transport, the Licensee shall be required to provide two (2) drivers for each Bus.

## **Article (16)**

The Licensee shall retain the Operating Card within the means of transport at all times and shall present it upon request by any of the competent persons. Failure to present it shall result

in the imposition of a financial fine in accordance with the Schedule of Fees and fines attached to this Regulation.

## **Article (17)**

In the event of loss or damage to the operating License or Operating Card, the following procedures shall be taken:

### **First: In case of loss of the operating License or Operating Card:**

1. Immediately report the loss to the Authority.
2. Provide evidence that the Licensee has filed a report with the Competent Authorities.
3. Fill out the Form prescribed by the Authority.
4. Submit an undertaking to surrender the lost License if found and to refrain from using it.
5. The Authority shall issue a new replacement License bearing a new number.
6. The Fees prescribed for issuing a replacement Operating Card, as set out in the Financial Schedule attached to this Regulation, shall be paid.

### **Second: In case of damage to the operating License or Operating Card:**

1. The Licensee shall surrender the damaged license to the Authority.
2. Fill out the Form prescribed by the Authority for this activity.
3. The Authority shall issue a replacement License bearing the same number.
4. The Fees prescribed in the Financial Schedule attached to this Regulation for the issuance of a replacement for a damaged Operating Card shall be paid.
5. The Financial Schedule annexed to these Regulations shall determine the fees for issuing the Operating Card.

## **Article (18)**

### **Types of Means of Transport**

Means of transport shall be classified according to their types as follows:

#### **First: Transport of Passengers**

##### **1. International Transport:**

- a. Light Buses, with a capacity not exceeding 26 Passengers, excluding the driver.
- b. Heavy Buses, with a capacity exceeding 26 Passengers, excluding the driver.

##### **2. Inter-Emirate Transport:**

- a. Light Buses, with a capacity not exceeding 26 Passengers, excluding the driver.
- b. Heavy Buses, with a capacity exceeding 26 Passengers, excluding the driver.

### **Second: Transport of Goods**

1. Truck/tanker for the transport of petroleum and its derivatives (in liquid and gaseous form).
2. Water tanker (drinking - irrigation).
3. Sewage tanker.
4. Truck/tanker for the transport of liquid, bulk, and lined chemicals.
5. Live animals transport Truck.
6. Refrigerated Truck of all types.
7. Container transport Truck.
8. Foodstuffs transport Truck.
9. Waste transport Truck.
10. Hospital waste transport Truck.
11. Truck for the transport of agricultural, industrial, and mining products and construction materials.
12. Truck for the transport and towing of all types of equipment and machinery.
13. Truck for the transport of small means of transport on Trucks.
14. Truck for the transport and towing of disabled or non-compliant means of transport.
15. Hazardous materials transport Truck.
16. Truck for the transport of any other materials or Goods.
17. Light transport Truck for use within cities.
18. Tractors and trailers shall be subject to the same provisions applicable to the licensing and classification of Trucks.
19. Any other types of Trucks introduced in the future.

### **Article (19)**

The aforementioned means of transport shall be licensed in accordance with the technical conditions approved by the Authority and the Competent Authorities, and the specifications approved by the Emirates Authority for Standardization and Metrology.

**Chapter Five**  
**Obligations and Conditions of Transport**  
**Article (20)**  
**Transport Documents**

The Licensee engaged in the activity of International Land Transport shall be required to issue the following documents:

**First: Passengers:**

**1. Issuance of individual travel tickets specifying the following:**

- a. The Passenger's full name.
- b. The Passenger's address.
- c. ID card or passport number.
- d. Place of departure.
- e. Place of arrival.
- f. The Carrier's name and address.
- g. Date of travel and return, if applicable.

The Authority shall collect a transport Fee for each Passenger using any means of Passenger transport on international journeys, in accordance with the Financial Schedule attached to this Regulation.

The Fees shall be collected and paid to the Authority, accompanied by copies of the Passenger lists and the ticket stubs issued.

**2. Issuance of a baggage registration card for Passengers including the following:**

- a. The number of baggage items delivered thereby.
- b. The nature and approximate weight of the baggage.
- c. The Passenger's name and address.
- d. The Carrier's name and address.
- e. Place of departure.
- f. Place of arrival.
- g. Date of travel.

**Second: Goods:**

**Issue a bill of a Goods transport document for international and Inter-Emirate transport**

**including the following:**

- a. Date of dispatch of the Goods.
- b. Name and address of the Consignor, and place of dispatch.
- c. Name and address of the Consignor, and place of arrival.
- d. Date and time of receipt of the Goods and the signature of the Consignee.
- e. Details of the Goods in terms of quantity and weight.
- f. Transport charges, the method of payment thereof, and the party authorized to receive them.
- g. Name and signature of the recipient of the transport charges.
- h. Name of the Carrier and its principal place of business.
- i. Signature of the Carrier or their authorized representative.
- j. Name of the insurance company, and the insurance contract number and its date.
- k. Place and date of issuance of the document.

With regard to international transport, the Authority shall collect a Fee for each Goods transport document issued by the Licensee, and such Fees shall be remitted to the Authority accompanied by a copy of each issued document.

The Authority shall collect a Goods transport Fee for international journeys in accordance with the attached Financial Schedule.

The Fees shall be collected and paid to the Authority, accompanied by copies of the Goods transport document issued.

### **Article (21)**

It is prohibited to use a Means of Land Transport for a purpose other than that for which it is licensed. In the event that the Licensee wishes to use a means of transport-to-transport materials other than those for which it is licensed, the following shall be complied with:

1. Submit an application to the Authority using the Form prescribed thereby.
2. Specify the materials intended to be transported.
3. Obtain the approval of the Competent Authorities (local and federal: Ministry of Interior - Traffic Department / Local Transport Authority / Emirates Authority for Standardization and Metrology).
4. Pay the prescribed Fees.

## **Article (22)**

The Authority shall establish electronic or paper records for the registration of Licensees authorized to practice the activity of Land Transport, in which the following shall be recorded:

1. Licensee data.
2. License data, including its issuance date, expiry date, and its number.
3. Details of each vehicle registered under the same License, including:
  - a. The vehicle's specifications.
  - b. The vehicle's tonnage capacity and number of Passengers.
  - c. The purpose for which the vehicle is licensed.
  - d. The vehicle's roadworthiness (as determined by an annual technical inspection).

## **Article (23)**

- a. The Licensee shall maintain dedicated records containing information on the following:
  1. The means of transport owned or operated thereby.
  2. The employees.
  3. The transported materials and Goods.
  4. Passenger lists for each trip separately.
- b. The Authority and the Competent Authorities shall have the right to review the aforementioned records upon request.

## **Article (24)**

For international journeys, the Licensee shall provide the Authority with complete data for the trip, including:

1. All information relating to the means of transport and its personnel.
2. Lists of the transported materials and Goods.
3. Passenger lists.
4. Route of the trip.

## **Article (25)**

It is prohibited for Means of Land Transport not registered in the State to enter or transit the

State's territory while empty, unless a prior permit is obtained from the Authority in coordination with the Customs Authorities and Competent Authorities, in accordance with the following conditions:

1. Obtain a prior permit from the Authority through its agent in the State.
2. The permit MAY be obtained from any of the State's ports of entry.
3. Submit an application using the prescribed Form, specifying the reason and duration of entry.
4. Pay the prescribed Fees.

### **Article (26)**

No means of transport not registered in the State may enter its territory except in accordance with the following conditions:

1. An application shall be submitted using the Form prescribed by the Authority.
2. It shall be loaded with Goods, merchandise, or Passengers.
3. The intended destination shall be specified.
4. It shall have a local agent.
5. The type and quantity of the materials carried shall be specified.
6. The prescribed Fees must be paid.
7. The requirements of the Customs Authorities and other federal and local authorities shall be complied with.

### **Article (27)**

It is prohibited for a Means of Land Transport not registered in the State to conduct Land Transport operations within any emirate or between the Emirates. It is also prohibited from loading upon departure from the State to a country other than the country in which it is registered, except with a special permit in accordance with the following rules and conditions:

1. An application shall be submitted using the Form prescribed by the Authority.
2. The intended destination shall be specified.
3. Approval from the destination country shall be provided.
4. It shall have a local agent, who shall complete all procedures relating to the entry of the means of transport into the State in advance.

5. The type and quantity of the materials carried shall be specified.
6. The requirements of the federal and local authorities in the emirate shall be complied with.
7. The Fees prescribed in the Financial Schedule attached to this Regulation shall be paid.

### **Article (28)**

Drivers of Means of Land Transport shall comply with the following:

1. The means of transport used shall be licensed in accordance with the Law.
2. Carrying the original driving license.
3. Carrying the ownership document of the means of transport.
4. Carrying the Operating Card for the means of transport and affixing its sticker in a clearly visible place.
5. Carrying the Insurance Policy for the means of transport.
6. Carrying The Insurance Policy relating to the transport of Goods.
7. Loading Goods from designated locations.
8. Complying with the load limits and axle weight.
9. Complying with the regulations and laws in force in the State.
10. Safeguarding the Goods.
11. Retaining the lists of Goods carried and transport documents.
12. Monitoring the process of transporting the Goods during loading, upon arrival, and upon unloading.
13. Adhering to the declared route.
14. Complying with the routes specified by the Authority in coordination with the local and Competent Authorities.

### **Article (29)**

A Licensee may have one or more agents in the country of destination outside the State or in the (Emirate/city) for regular Passenger travel, provided that the following conditions are met in respect of such agents:

1. The application shall be submitted using the Form prescribed for this purpose by the Authority.
2. The type of activity to be licensed and the type of transport agency licensed (Inter-Emirate

Transport or international transport) shall be specified.

3. The agent shall take one of the legal forms stipulated in the Companies Law.
4. The relevant licenses issued by the Competent Authorities shall be submitted.
5. A copy of the Memorandum of Association shall be provided after the competent employee has reviewed the original and endorsed it accordingly; in the case of a sole proprietorship, commercial licenses shall suffice.
6. The agency shall be supported by a certificate issued by the Ministry of Economy in accordance with the Commercial Agencies Law.
7. A copy of the authorization (power of attorney) for the responsible person and the specimen signature.
8. The agent shall have permanent premises and a fully integrated administrative structure.
9. The prescribed Fees shall be paid in accordance with the Financial Schedule.
10. The Authority shall have the right to accept or reject the License application within 30 days from the date of submission thereof after fulfillment of all conditions, provided that any rejection shall be reasoned.

### **Article (30)**

The Licensee, their agent, and the international Carrier shall comply with the following:

1. Engaging only the activity licensed and specified in the License issued for that purpose by the Authority.
2. Issuing individual travel tickets specifying the following:
  - a. The Passenger's full name.
  - b. The Passenger's address.
  - c. ID or passport number.
  - d. Place of arrival.
  - e. The name and address of the Carrier, and the date of travel and return, if applicable.
3. Issuing a baggage registration card for Passengers including the following:
  - a. The number of baggage items received thereby.
  - b. The nature and approximate weight of the baggage.
  - c. The Passenger's name and address.
  - d. The Carrier's name and address.

- e. Place of arrival.
4. The number of personnel shall be sufficient to operate the activity efficiently, provided that each Bus is assigned two (2) drivers holding valid driving licenses for the relevant category and who are medically fit, and two (2) attendants.
  5. Comply with the operating program, transport routes, their directions, traffic movement, and pre-determined schedules approved by the Authority. The Licensee shall comply with any amendment that may be introduced to the operating program.
  6. Establish procedures to ensure the safeguarding of Passengers' baggage.
  7. Refrain from stopping Buses for Passenger boarding or alighting except at authorized locations.
  8. Ensure the continuous provision of safety and security requirements on Buses.
  9. Comply with traffic laws and regulations and environmental protection laws relating to pollution caused by means of transport.
  10. Affix clear markings on the side doors of the licensed Bus indicating the name, logo, and address of the Carrier.
  11. Conduct continuous inspection and periodic maintenance of Buses, and ensure their technical and operational readiness and the availability of safety and security equipment prior to each trip.
  12. Provide accommodation for Passengers in the event of disruption of the means of transport and promptly replace it within a period not exceeding (4) hours, without any increase in the transport fare.
  13. Notify the Authority in the event of ceasing the activity or suspension of the licensed means of transport, stating the reasons therefor within a period not exceeding two weeks from the date of cessation.
  14. Comply with the conditions and procedures governing the activity of Passenger Land Transport on the basis of which the License was granted.
  15. Ensure that Buses are parked and kept overnight in designated parking lots approved by the Authority.
  16. Affix the Operating Card sticker on the means of transport in a visible place and refrain from carrying out the activity without it.
  17. Permit the Authority's representatives to conduct inspection and supervision of the means

of transport and enable them to view the records of the establishment.

18. Provide the Authority with a Passenger manifest for each trip.
19. Affix large sequential numbers starting from number (1) on the Buses of each company to identify the route of each Bus between cities, and such number should be indicated on the ticket.
20. Ensure that the number of Passengers does not exceed the number of seats on each Bus.
21. Transport Passengers only from licensed stations and refrain from picking them up from Roads or cities after the Bus has departed from the departure station.
22. Comply with the Arab Agreement for the Regulation of Passenger Transport on Roads Between and Through Arab States, as well as international agreements to which the State is a party.
23. The Carrier shall be responsible for the safety of the Passengers transported within their vehicle in accordance with the Insurance Policy.
24. Pay compensation for loss, damage, loss of part of the baggage, or defect thereof, and the assessment of compensation shall be based on the value and condition of the baggage at the time of delivery, provided that the Carrier is notified and the condition is recorded in a report at the time.
25. In the event of a claim for compensation for loss, damage, loss of part of the baggage or defect thereof, the Carrier or their legal representative at their principal place of business or their accredited agent in the country of the other contracting party may be pursued.

## **Chapter Six**

### **The Guarantor and Automobile Clubs**

#### **Article (31)**

The Authority shall license the Guarantor in accordance with the following conditions:

1. The License applicant shall be a national.
2. The legal person shall be incorporated in accordance with the provisions of the Companies Law.
3. A bank guarantee shall be submitted to the Authority, as specified in the Financial Schedule, issued by one of the accredited banks in the State under the name of the National Transport Authority.

4. The original agreement concluded between the Guarantor and the Customs Authorities shall be submitted.
5. Proof of membership in the International Road Transport Union, and continuity thereof, shall be submitted.
6. The legal person shall submit the following documents:
  - a. A copy of the Memorandum of Association, after the competent employee has reviewed the original and endorsed it accordingly.
  - b. A copy of the commercial license, after review by the competent employee.
  - c. Submission of the required documents relating to the legal representative of the legal person.
  - d. An application for a License shall be submitted using the Form prescribed for this purpose by the Authority.
  - e. The type of activity to be licensed shall be specified.
  - f. The prescribed Fees shall be paid.
7. Provide a guarantee for the payment of Fees and taxes in respect of national and foreign Carriers under the Land Transport card (customs transport cards) issued by the Authority or by a similar authority in another country.

### **Article (32)**

Automobile Clubs affiliated with the International Road Transport Union shall be licensed, after obtaining the approval of the Authority, to provide services for issuing Customs Transit Cards for owners of Trucks and Passenger Buses, after submitting proof of obtaining the necessary approvals from the Competent Authorities in the State in accordance with the laws, provided that:

1. A copy of the passport of the Customs Transit Card applicant shall be retained.
2. The bank guarantee submitted by the Customs Transit Card applicant shall be retained.

The Authority shall have the right to examine all documents issued by such clubs.

### **Article (33)**

The Authority shall license applicants wishing to practice the activities of Automobile Clubs in accordance with the following conditions:

1. The License applicant shall be a national.
2. The legal person shall be incorporated in accordance with the provisions of the Companies Law.
3. A bank guarantee shall be provided to the Authority, as specified in the Financial Schedule, issued by one of the accredited banks in the State in the name of the National Transport Authority.
4. The original agreement concluded between the applicant and the Customs Authorities shall be submitted.
5. Proof of continued membership in the International Automobile Federation (FIA) and the International Tourism Alliance (AIT) shall be submitted.
6. The legal person shall submit the following documents:
  - a. A copy of the Memorandum of Association, after the competent employee has reviewed the original and endorsed it accordingly.
  - b. A copy of the commercial license, after review by the competent employee.
  - c. Submission of the required documents relating to the legal representative of the legal person.
  - d. An application for a License shall be submitted using the Form prescribed for this purpose by the Authority.
  - e. The type of activity to be licensed shall be specified.
  - f. The prescribed Fees shall be paid.

### **Article (34)**

An accredited Automobile Club in the State shall be licensed to provide special services to owners of private vehicles for the issuance of Trip-Tickets (CPD), in accordance with the form approved by the Authority, upon submission of proof of the following:

1. Its membership in and accreditation by the International Automobile Federation.
2. Its membership in and accreditation by the International Tourism Alliance.
3. Obtaining approvals from the Competent Authorities in the State in accordance with the applicable laws.
4. Obtaining the Authority's approval regarding the services provided to vehicle owners and the payment of the prescribed Fees.

5. The accredited club shall retain copies of the passport of the applicant for the Trip-Tickets (CPD).
6. The club shall retain the bank guarantee provided by the applicant for the Trip-Tickets (CPD).

The Authority shall have the right to examine all documents issued by such clubs.

### **Article (35)**

An accredited Automobile Club in the State shall be licensed to issue International Driving Licenses, in accordance with the form approved by the Authority, upon submission of proof of the following:

1. Its membership in and accreditation by the International Automobile Federation.
2. Its membership in and accreditation by the International Tourism Alliance.
3. Obtaining approvals from the Competent Authorities in the State in accordance with the applicable laws.
4. Obtaining the Authority's approval regarding the services provided to vehicle owners and the payment of the prescribed Fees.
5. The accredited club shall retain a copy of the passport of the applicant for the international license.
6. The accredited club shall keep a copy of the driving license of the applicant for the international license.

The Authority shall have the right to examine all documents issued by such clubs.

### **Article (36)**

1. The License issued in accordance with the provisions of this Chapter shall be valid for one year and shall be renewed within 30 days from its expiry date. In all cases, the licensing conditions shall remain satisfied throughout the validity period of the License.
2. A License may be granted to the Guarantor and the Automobile Club for a period exceeding one year upon request, provided that the prescribed Fees for the required period shall be paid in accordance with the Financial Schedule.

### **Article (37)**

The Guarantor and the accredited Automobile Club accredited to issue Customs Transit Cards and Trip-Tickets (CPD), which constitute an international guarantee for the payment of Fees and taxes in the event of a customs claim arising from the failure to re-export the vehicle.

### **Article (38)**

The Customs Authorities shall not permit any private vehicle registered in the State to depart from the State without obtaining a Trip-Tickets (CPD) from the accredited Automobile Club when traveling outside the State, except for vehicles of:

- a. Nationals departing to any of the Gulf Cooperation Council countries only.
- b. Nationals of the Gulf Cooperation Council countries residing in the State and departing to their countries and returning therefrom.
- c. Ministries and government departments departing to any of the Gulf Cooperation Council countries.

### **Article (39)**

The Customs Authorities shall not permit Trucks and Passenger Buses registered in the State to depart therefrom without obtaining a Customs Transit Card from the accredited Automobile Club (Guarantor) when traveling outside the State.

### **Article (40)**

The Authority shall collect an issuance Fee (in accordance with the attached Financial Schedule) for each Carnet de Passage en Douane, Customs Transit Card, and International Driving License, and the accredited Club/Guarantor shall provide the Authority with issuance lists at the end of each month.

## **Chapter Seven**

### **Penalties**

### **Article (41)**

The penalties provided for in the Land Transport Law No. (9) of 2011 shall be applied to the

violations that occur.

## **Chapter Eight**

### **Final Provisions**

#### **Article (42)**

The Fees for Licenses, registration, certificates, and services provided pursuant to the provisions of this Regulation shall be determined by a Cabinet Resolution.

#### **Article (43)**

The employees of the Authority and the Competent Authority who are designated by a decision of the Minister of Justice in agreement with the Chairman shall have the capacity of judicial enforcement officers in establishing violations of the provisions of the Law, this Executive Regulation, and the resolutions issued in implementation thereof, each within the scope of their competence.

#### **Article (44)**

The Chairman shall authorize the Director-General to interpret the Regulation, (whenever necessary).

#### **Article (45)**

The Licensee practicing the activity of Land Transport shall be liable to compensate for damages caused to the transported Goods that are in their possession, as well as to Passengers, in accordance with the Insurance Policy.

#### **Article (46)**

Any person engaged in the field of transport shall regularize their status in accordance with the provisions of the Law and this Regulation; otherwise, they shall be subject to violations in accordance with the provisions thereof within the period specified in Article (47) of this Regulation.

## **Article (47)**

This Regulation shall enter into force three months after the date of its publication in the Official Gazette.

**Hamdan bin Mubarak Al Nahyan**

**Chairman of the Board of Directors of the National Transport Authority**